

**MINUTES OF MEETING  
SUNRISE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Sunrise Community Development District held a Public Hearing and Regular Meeting on August 8, 2025 at 1:00 p.m., at the Susan Broom Kilmer (formerly Fort Pierce) Branch Library, 101 Melody Lane, Fort Pierce, Florida 34950.

**Present:**

Brent Howells	Chair
James Hall	Vice Chair
Rosa Romero	Assistant Secretary

**Also present:**

Cindy Cerbone	District Manager
Chris Conti (via telephone)	Wrathell, Hunt and Associates, LLC
Jere Earlywine (via telephone)	Kutak Rock LLP
Wesley Mills (via telephone)	District Engineer & Supervisor-Elect

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 1:13 p.m. Supervisors Howells, Romero and Hall were present. Supervisor-Elect Jason Short was not present. Supervisor-Elect Mills is attending via telephone but will not participate as a Board Member, as he is the District Engineer and has not been sworn in; his participation will be strictly as the District Engineer.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Elected Supervisors [Wesley Mills - Seat 4, Jason Short - Seat 5] (the following to be provided under separate cover)**

This item was deferred.

- A. Required Ethics Training and Disclosure Filing**
  - **Sample Form 1 2023/Instructions**
- B. Membership, Obligations and Responsibilities**

- C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
- D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-09, Electing and Removing Officers of the District, and Providing for an Effective Date**

This item was deferred.

**FIFTH ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year 2025/2026 Budget**

- A. Affidavit of Publication
- B. Consideration of Resolution 2025-10, Relating to the Annual Appropriations and Adopting the Budget(s) for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone presented Resolution 2025-10. She reviewed the proposed Fiscal Year 2026 budget, noting increases, decreases and adjustments, compared to the Fiscal Year 2025 budget, and explained the reasons for any changes. The budget is unchanged since it was last presented. This is a Landowner-contribution budget with expenses funded as they are incurred.

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the Public Hearing was opened.**

No affected property owners or members of the public spoke.

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the Public Hearing was closed.**

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, Resolution 2025-10, Relating to the Annual Appropriations and Adopting the Budget(s) for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2025/2026 Budget Funding Agreement**

Ms. Cerbone presented the Fiscal Year 2025/2026 Budget Funding Agreement.

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the Fiscal Year 2025/2026 Budget Funding Agreement, was approved.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-11, Ratifying the Amendment to Resolution 2025-06 to Re-Set the Date, Time and Location of the Public Hearing to Consider and Hear Comment on the Adoption of Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date**

This item was deferred.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]**

- A. Fiscal Year 2025**
- B. Fiscal Year 2026**
- C. Authorization of Chair to Approve Findings Related to Fiscal Year 2025 Goals and Objectives Reporting**

Ms. Cerbone presented the Goals and Objectives Reporting Fiscal Year 2026 Performance Measures and Standards. She noted that it will be necessary to authorize the Chair to approve the findings related to the 2025 Goals and Objectives. Should the CDD have no activity, in lieu of the Inspection Report, the District Engineer can provide a letter indicating that, while future CDD improvements are anticipated, there is no activity at this time; or that there has been activity, but no conveyance to the CDD.

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the Goals and Objectives Reporting Fiscal Year 2025 and 2026 Performance Measures and Standards and authorizing the Chair to approve the findings related to the 2025 Goals and Objectives Reporting, were approved.**

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-04, Designating Dates, Times and Locations for Regular Meetings of the Board of**

Supervisors of the District for Fiscal Year 2025/2026 and Providing for an Effective Date

Ms. Cerbone presented Resolution 2025-04.

The following will be inserted into the Fiscal Year 2025 Meeting Schedule:

DATE: First Friday of each month

TIME: 1:00 PM

LOCATION: The Susan Broom Kilmer (formerly Fort Pierce) Branch Library, 101 Melody Lane, Fort Pierce, Florida 34950 (if available)

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, Resolution 2025-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2025/2026 and Providing for an Effective Date, was adopted.**

TENTH ORDER OF BUSINESS

Consideration of Resolution 2025-05, Designating the Location of the Local District Records Office and Providing an Effective Date

This item was deferred.

ELEVENTH ORDER OF BUSINESS

Update: Boundary Amendment

This item was deferred.

TWELFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2025

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the Unaudited Financial Statements as of June 30, 2025, were accepted.**

THIRTEENTH ORDER OF BUSINESS

Approval of May 29, 2025 Special Meeting Minutes

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the May 29, 2025 Special Meeting Minutes, as presented, were approved.**

FOURTEENTH ORDER OF BUSINESS

Staff Reports

**A. District Counsel: Kutak Rock LLP**

Discussion ensued regarding project status. It was noted that the Traffic Agreement with the County was approved by the County Commission. Staff is attempting to be included on the Fort Pierce agenda; however, the City Attorney has not responded.

**B. District Engineer: Mills, Short & Associates**

There was no report.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

**• Property Insurance on Vertical Assets**

This is a reminder to secure property insurance once the CDD has vertical assets.

**• Form 1 Submission and Ethics Training**

The Board Members confirmed that they filed Form 1.

Ms. Cerbone discussed the requirement for Board Members to complete four hours of ethics training by December 31, 2025. Completion will be reported when filing Form 1 in 2026.

Mr. Conti will email links for ethics training courses.

**• Hard Copy Agendas vs Tablets**

Hard copy agendas will be provided for the time being.

**• NEXT MEETING DATE: TBD**

**○ QUORUM CHECK**

Ms. Cerbone stated that meetings will be held, as necessary.

**FIFTEENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**SIXTEENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Howells and seconded by Ms. Romero, with all in favor, the meeting adjourned at 1:37 p.m.**



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Secretary/Assistant Secretary



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Chair/Vice Chair